

**CERTIFIED LAY Speaker CLSp**  
**Certification Process Checklist**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Church Membership: \_\_\_\_\_

Charge Conference: \_\_\_\_\_

District/Sub District: \_\_\_\_\_ Annual Conference: \_\_\_\_\_

Certification Status: Certified Lay Servant (CLS)? \_\_\_ Yes \_\_\_ No

Certified Lay Speaker (CLSp) \_\_\_ Yes \_\_\_ No

**Requirements per ¶ 267 (2016 BOD)**

(Insert date when completed)

The information below is found on the CLSp Annual Report.

**Date Completed**

**Requirement**

\_\_\_\_\_

1. Certified as a Lay Servant or equivalent.

\_\_\_\_\_

2. Written recommendation from Pastor and Church Council or Charge Conference.

\_\_\_\_\_

3. Completed CLSp track of study.

\_\_\_ (1) Leading Prayer \_\_\_ (2) Spiritual Gifts \_\_\_ (3) United Methodist Heritage

\_\_\_ (4) United Methodist Polity \_\_\_ (5) Leading Worship \_\_\_ (6) Preaching

\_\_\_\_\_

4. Interviewed with and obtained a recommendation from the District Committee on Lay Servant Ministries (DCLSM).

\_\_\_\_\_

5. Approval and certification from the Conference Committee on Lay Servant Ministries (CCLSM).

**CERTIFIED LAY SPEAKER**  
**Renewal Process Checklist**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Church Membership: \_\_\_\_\_

Charge Conference: \_\_\_\_\_

District/Sub District: \_\_\_\_\_ Annual Conference: \_\_\_\_\_

Date of CLM certification: \_\_\_\_\_

**Requirements per ¶ 267.4 (2016 BOD)**  
(Insert date when completed)

The information below is found on the CLSp Annual Report.

**Date Completed**

**Requirement**

\_\_\_\_\_

1. Submitted Annual Report/Renewal Application to the charge conference or church council and to the District Committee on Lay Servant Ministries (DCLSM), giving evidence of satisfactory performance as a Certified Lay Speaker.

\_\_\_\_\_

2. Obtained recommendation from Pastor and church council or charge conference indicating continued recognition as a Certified Lay Speaker.

\_\_\_\_\_

3. Completed an advanced course in the last 3 years.

\_\_\_\_\_

4. Interviewed with and obtained recommendation for renewal from the DCLSM.

\_\_\_\_\_

5. Approval of the CCLSM.