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|--------------------|
| Church/City: _____ |
| District: _____    |

## 2020 CC - LAITY CONTACT INFORMATION FOR 2021

*Note: Lay leadership/nominations list is required for conference. Complete this form based on that list, and give to DS at conference or return to district office no later than ten days following the conference.*

District/Conference offices periodically communicate with key local church leaders.

- Positions are listed mostly in alphabetical order for ease of entry by district administrative assistants.
- If your church does not have a person filling a listed position, enter someone to receive and share messages.
- For additional names (e.g., lay members), expand section on computer or use end of document.
- Provide all info, even if person is continuing from previous year to ensure that district office has current info.
- If person/contact info for position changes during year, notify district office.

**1. Children's Ministry Coordinator (ages 0-12)**                      ( ) Continuing ( ) New      ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**2. Church Council/Administrative Board Chairperson**                      ( ) Continuing ( ) New      ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**3. Church Council/Recording Secretary**                      ( ) Continuing ( ) New      ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**4. Church Secretary (Staff/Volunteer)**                      ( ) Continuing ( ) New      ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**5. Disaster Response Coordinator**                      ( ) Continuing ( ) New      ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**6. District Cluster/Network Member**                      ( ) Continuing ( ) New      ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**7. Evangelism/Discipleship Coordinator** ( ) Continuing ( ) New ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**8. Finance Chairperson** ( ) Continuing ( ) New ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**9. Financial Secretary** ( ) Continuing ( ) New ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**10. Health and Wellness Liaison** ( ) Continuing ( ) New ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**11. Historian/Archivist** ( ) Continuing ( ) New ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**12. Lay Leader** ( ) Continuing ( ) New ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**13. (a) Lay Member of AC** *(one per appointed pastor)* ( ) Continuing ( ) New ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**Lay Member of AC** *(one per appointed pastor)* ( ) Continuing ( ) New ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**(b) Lay Member of Annual Conference – Alternate**      ( ) Continuing ( ) New      ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**14. Membership Secretary**      ( ) Continuing ( ) New      ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**15. Outreach/Missions Coordinator**      ( ) Continuing ( ) New      ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**16. (a) Staff/Pastor-Parish Relations Chairperson**      ( ) Continuing ( ) New      ( ) Male ( ) Female

*Note: If part of a multi-point charge, list this person if from your church. Otherwise, complete part b.*

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**(b) Staff/Pastor-Parish Relations Contact**      ( ) Continuing ( ) New      ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**17. (a) Treasurer – Charge (if any and if from your church)**      ( ) Continuing ( ) New      ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**(b) Treasurer – Church**      ( ) Continuing ( ) New      ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**18. Trustees Chairperson (if known – selected by Trustees)**      ( ) Continuing ( ) New      ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**19. UMMen President** ( ) Continuing ( ) New ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**20. UMWomen President** ( ) Continuing ( ) New ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**21. Worship Ministries Coordinator** ( ) Continuing ( ) New ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**22. Young Adult Ministries Coordinator (ages 19-35)** ( ) Continuing ( ) New ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**23. Youth Leader or Ministries Coordinator (ages 13-18)** ( ) Continuing ( ) New ( ) Male ( ) Female

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (work) \_\_\_\_\_ (cell) \_\_\_\_\_ (home) \_\_\_\_\_

**Other Information** (used to keep conference database accurate):

Church Street Address: \_\_\_\_\_

Church Mailing Address: \_\_\_\_\_

Church Email: \_\_\_\_\_ Church Website: \_\_\_\_\_

Church Social Media (Facebook, Twitter, Instagram, YouTube etc.): \_\_\_\_\_

Worship Time(s) \_\_\_\_\_

**Contact person for questions about info on this form:**

Form Preparer: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_