



CERTIFIED LAY SPEAKER

ANNUAL REPORT TO THE CHARGE CONFERENCE GREAT PLAINS CONFERENCE OF THE UNITED METHODIST CHURCH

Report for year **20**_____

(from either January through December or last to current charge conference)

DEADLINE – December 31 – in the District Office

To be used for Initial Application or Renewal

Directions for completing report:

1. Please complete all parts. PRINT OR TYPE.
2. Check with your District Lay Servant Ministries (LSM) Director for any further requirements.
3. Obtain recommendation and signatures (on this form) from your pastor and from church council or charge conference.
4. Make two copies and distribute to yourself and to the church council or charge conference secretary.
5. For initial application and for renewal in every three years, request an interview with the District Committee of Lay Servant Ministries by contacting the District LSM Director.
6. Give or mail the signed original to the District Office or the District Lay Servant Ministries Director by December 31. Each report is then reviewed by the district and conference committees.

Questions? Contact your district LSM director.

Part 1. DATA ON THE LAY SPEAKER

Name: Ms. Mrs. Mr. _____

Address: _____ City/State/Zip: _____

Phone: (H) _____ (Cell) _____ E-Mail: _____

Church: _____ District: _____

Church Address: _____ City/State/Zip: _____

Church Telephone: _____ Pastor: _____

Part 2. STATUS OF THE LAY SPEAKER

_____ Beginning (initial application) as Certified Lay Speaker: Indicate what year and location or instructor for each of the required Lay Speaker Courses.

Basic: _____

Prayer: _____

Preaching: _____

Spiritual Gifts: _____

Heritage: _____

Polity: _____

Worship: _____

_____ Renewing as Certified Lay Speaker

- What year were you first approved as a Lay Speaker? _____
- What was the date of the last interview of your Lay Speaker status by the district committee (required every three years)? _____

Were you approved? yes no

- What year did you complete your last Advanced Course? _____

Title and location of course: _____

Are you a member of a United Methodist Church? yes no

Are you called and willing to provide pulpit supply? yes no

Part 3. LAY SERVANT ROLE

List your activities in the past year that demonstrate your role as Lay Servant/Lay Speaker, including personal spiritual development, service to the church, and mission opportunities in the community. If you need more space, expand this section or attach another page.

Part 4. PUBLICATION OF INFORMATION

Details about Lay Servants, Lay Speakers and Certified Lay Ministers are published in the annual conference journal. It is assumed, unless you choose to opt out of allowing this practice, that your name and contact information will be published. Please check the box below that corresponds with your wishes. If no selection is made, the assumption will be that you grant permission for your information to be published in the print and digital versions of the conference journal.

_____ Publish my name and contact information.

_____ Publish only my name and NOT my contact information

_____ Do not publish my name and contact information.

Part 5. REQUEST OF THE LAY SPEAKER

I request the recommendation of my pastor and my church council or charge conference to begin/renew as a Certified Lay Speaker.

Signature: _____ Date: _____

Note: You must submit an Annual Report each year to the District Office or District Lay Servant Ministries Director.

Part 6. RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this person to begin/renew as a Certified Lay Speaker.

Comments/Concerns: _____

Signature: _____ Date: _____

Part 7. RECOMMENDATION OF THE CHARGE CONFERENCE/CHURCH COUNCIL

The _____ charge conference/church council recommends that the above person begin/renew as a Certified Lay Speaker.

Comments/Concerns: _____

Chair or DS Signature: _____ Date: _____

Part 8. APPROVAL OF THE DISTRICT LAY SERVANT COMMITTEE

Has the beginning applicant completed all seven of the required courses and other requirements? Yes No

Has the renewing applicant completed at least one Advanced Course within the past 3 years? Yes No

Does the applicant perform the role of the Lay Servant/Speaker to a satisfactory level? Yes No

The Lay Servant Ministries Committee of _____ District

___ approves ___ does not approve because:

District LSM Director Signature: _____ Date: _____

DS Signature: _____ Date: _____

District Office: Please forward a copy of this completed form to the LSM conference director.

Part 9. APPROVAL OF THE CONFERENCE LAY SERVANT COMMITTEE

Has the beginning applicant completed all seven of the required courses and other requirements? Yes No

Has the renewing applicant completed at least one Advanced Course within the past 3 years? Yes No

Does the applicant perform the role of a Lay Servant/Speaker to a satisfactory level? Yes No

The Lay Servant Ministries Committee of the Great Plains Conference:

___ approves ___ does not approve because:

GP LSM Director Signature: _____ Date: _____