

**Application for Approval of Extension Ministry**  
Elders, Associate Members and Licensed Local Pastors  
Book of Discipline ¶344.1(d)  
Great Plains United Methodist Conference  
Board of Ordained Ministry/Cabinet

The Board of Ordained Ministry seeks to honor the call and ministry of Elders, Deacons, Associate Members, Licensed Local Pastors, and the Laity. Each is valued and equal in the eyes of Christ, and yet each is distinctive.

This application is part of a process developed by the Board of Ordained Ministry to aid you, the Bishop, and the Cabinet in discerning and demonstrating whether your requested extension ministry fulfills the roles appropriate to your order or fellowship under ¶344.1(d).

We also ask that you consider whether one of the several categories of leave available in the Discipline is more fitting than an appointment to an extension ministry. See ¶353-356, 359-361, 2016 Discipline)

**Submit completed application to:**

Reverend Karen Jeffcoat  
Great Plains Board of Ordained Ministry Registrar  
1207 SW Executive Dr.  
Topeka, KS 66615  
[registrar@greatplainsumc.org](mailto:registrar@greatplainsumc.org)

After you submit this application, representatives of the Covenant Team of the Board of Ordained Ministry will interview you. The Covenant Team may ask you to develop or revise your ministry plan. The team will vote on whether to recommend your request to the entire Board. The Board will then discuss and vote on your proposal. The Board will forward the result of their vote to the Bishop and the Cabinet. The Bishop will make the final determination on your request.

Full Name of Applicant: \_\_\_\_\_

Mailing address: \_\_\_\_\_  
\_\_\_\_\_

Email address: \_\_\_\_\_

Primary phone: ( ) \_\_\_\_\_ - \_\_\_\_\_

Other phone: ( ) \_\_\_\_\_ - \_\_\_\_\_

Circle current status:            Elder            Associate Member            Licensed Local Pastor

Current ministry setting: \_\_\_\_\_

Please share, in detail, answers to the following questions (use additional pages as necessary). Please attach any documentation regarding related organizations, structures, and accountability that you deem helpful to the Board and the Cabinet in reviewing your request.

1. The setting for the proposed extension ministry:
2. Describe your sense of call to and gifting for the proposed extension ministry.
3. How does the proposed extension ministry constitute a true extension of the Christian mission of the Church? For example, does it respond to the needs of persons in special circumstances or unique situations? Is the proposed ministry site intentionally seeking an ordained or licensed person for this position?
4. How will you use your ministerial education, preparation, and experience as a clergyperson in this setting's specific work?
5. How has being a pastor prepared you for your propose extension ministry?
6. How does this setting constitute the intentional fulfillment of your ordination, consecration, or licensure vows as an Elder, Associate Member, or Local Pastor?
  - a) How do you intend to witness to Jesus and proclaim the **Word** in your proposed setting of ministry?
  - b) How will you celebrate the **Sacraments** of the Lord's Supper and Baptism in the proposed ministry setting?
  - c) How will you **Order** the Church's life to enable the Body of Christ to live redemptively in the world in the context of your proposed appointment?
  - d) How will you **Serve** the mission of the Church to make disciples for the transformation of the world in the context of your proposed extension appointment?
7. Please describe how the proposed extension ministry will provide adequate accountability standards and oversight.
8. What is your estimated salary/compensation/housing/benefits associated with this extension ministry?

Please initial the following if you agree:

\_\_\_\_\_ I certify that, even if this ministry is approved as an extension ministry pursuant to paragraph 344.1(d), I would still "remain within the itineracy and shall be accountable to the annual conference."

\_\_\_\_\_ I certify that, if I am appointed to an extension ministry pursuant to paragraph 344.1(d), I will have to identify a charge conference to which I will relate and obtain a letter from the pastor responsible for that charge conference establishing that I have consulted with her/him.

\_\_\_\_\_ I certify that if I am appointed to an extension ministry pursuant to paragraph 344.1(d), I will be required to annually submit to the bishop, the district superintendent, and the Board of Ordained Ministry, "a written report on the official form . . . for the evaluation of these clergy in light of the missional needs of the Church and the fulfillment of their licensing or ordination to be minister of Service, Word, Sacrament, and Order."

\_\_\_\_\_ I certify that the Board and the Cabinet have ongoing authority and responsibility to review the appropriateness of extension ministries pursuant to paragraph 344.1(d).

Signature: \_\_\_\_\_

Date: \_\_\_\_\_