

Church/City: _____
District: _____

2018 CC - Care of Members and Assets

*Note: This form replaces the previous Reports of the Pastor, Finance Committee, and the Trustees.
Some churches (and perhaps districts) may still choose to use the previous forms.*

CARE OF MEMBERS

Our mission is to make disciples and involve members in ministry, and yet not every person will remain active in the life of the congregation. After doing all in our power to contact and re-engage the person, we may place the name on a list for removal. Resident members are to be visited prior to vote on removal (*Discipline*, ¶1228).

1. Provide list of **names** for the following changes in membership since the last report.

Note: Numbers are recorded on the statistical tables submitted in January, so are not requested here.

- a. received into baptized membership
- b. received into professing membership
 - (i) on profession of faith or by restoration
 - (ii) from other United Methodist churches
 - (iii) from other non-United Methodist churches
- c. removed from professing membership
 - (i) by action of the charge conference or by withdrawal
 - (ii) by transfer to other UM churches
 - (iii) by transfer to other non-UM churches
 - (iv) by death

2. How often does your Church Council receive reports on inactive members? _____
What actions do you take to engage inactive members?

3. Provide list of inactive professing members who are being considered for removal.

- a. Group according to the number of years that they have been presented to the charge conference (first, second, third). *Note: Vote for removal will be taken on those in third year.*
- b. Designate whether each person is resident (R), non-resident (NR), or address unknown (AU).

4. Provide list of college/vo-tech students with the following information:

- Name
- Educational institution
- Anticipated graduation year and degree/certificate
- Contact information (e-mail, address, phone – whatever you have available)

5. Provide list of persons preparing for ordained ministry, licensed ministry, diaconal ministry, and/or missionary service with the following information:

- Name
- Educational institution (college, seminary, Course of Study)
- Anticipated graduation year and ministry status (e.g., local pastor, deacon, elder)
- Email address

(over)

CARE OF ASSETS

We are called to be good stewards of all our resources and to report in transparent ways on these resources.

6. Improvements: Provide list of repairs, updates, etc., along with cost, to grounds and buildings (including parsonage), completed since last Charge Conference and planned for next twelve months.

*Note: Please also complete the annual **Parsonage Review Report**.*

7. Insurance coverage

- a. Has your coverage changed during the year? Yes No
- b. Attach copy of summary sheet (*not necessary for churches participating in GP conference group insurance, because already on file*). Note: This information is helpful to GP Board of Trustees.

8. Indebtedness

Church buildings: \$ _____ Parsonage(s): \$ _____
Other: \$ _____ for _____

9. Connectional Giving - Mission Shares

- a. What percentage did you contribute in 2017? _____%
- b. What percentage of total have you contributed so far in 2018? _____%
- Are you on track to contribute 100%? Yes No
- c. What percentage do you anticipate contributing in 2019?

If less than 100%, what strategies do you have in place for reaching 100% in the next 3-5 years?

10. Investments

- a. Attach list of all income-producing and permanent funds (e.g., savings accounts, CD's, mutual funds) and other properties (e.g., farm ground, oil well). Some of the info provided here is also contained on the Fund Balance report, though this list requests more details. Regular accounts for operating budget do not need to be included. For each fund/property, include the following:
- name of investment (ex: Kibutzky farm, Smith memorial, education fund)
 - limitations and stipulations placed on use – and by whom (e.g., donor or church)
 - where and how invested
 - account total to date
 - funds available for use by congregation
 - total amount used in past year
 - description of how funds were used for mission and ministry during the past year

Note: A template is available with charge conference forms on GP website to report this information.

- b. If your congregation has a Foundation, encourage it to report its activity during the past year, and include the information with this report.
- c. If your congregation has an entity that has separate board and bookkeeping (i.e., an after-school program, a daycare, a preschool), encourage it to show its activity for the year, and include the information with this report.