

Important Insurance Notice Concerning Use of Inflatables

Inflatables are now covered under the liability insurance coverage without notification only if the following criteria are met. *The vendor, who you contract with, must maintain liability coverage with a minimum limit of \$1,000,000. The vendor must also be responsible for set-up, supervision and take-down. In addition, we recommend the parents or legal guardians sign a hold harmless agreement for injuries to the children.*

If the *vendor does not meet this criteria or the church owns the inflatable, please complete a special event application* as shown below. There will be an additional charge for insuring inflatables unless the vendor meets the above qualifications. For coverage consideration; please mail or fax to: Schifman Remley & Associates, Inc., 5201 Johnson Dr, Mission, KS 66205 or fax to 913-831-4730 or email to Sue Courtney at sue_c@srains.com or Carol Stevens at carol_st@srain.com. Please include the following:

- 1) Completed Special Event Application including all information concerning the inflatables.
- 2) Complete description of each inflatable including height and dimensions and a picture.
- 3) Copy of contract with inflatable company
- 4) Certificate of Insurance with limits of at least \$1,000,000 per occurrence limits naming the church as an additional insured.

If the event is approved; the following guidelines must be met:

If Inflatable Rented from an Outside Vendor:

- Controls must be in place and vendor monitors set up, take down and monitors safe use of inflatable
- Need Waivers signed by parents or legal guardian for kids using the inflatables holding the church harmless (Must be retained by the church for at least 5 years)
- Need copy of certificate of insurance from vendor; with additional insured status to the church if possible.

If Church owns the Inflatable:

- Controls must be in place with knowledgeable adults setting up, taking down and monitoring safe use of inflatable.
- Need Waivers signed by parents or legal guardian for kids using the inflatables holding the church harmless (Must be retained by the church for at least 5 years)