

ITEMS FOR ACTION

Constitutional Amendments

Petition Regarding the United Methodist Global AIDS Campaign

Resolutions for Discontinuance of Churches

Proposed Change to the By Laws of the United Methodist Homes, Inc.

Proposed Change to the By Laws of Forest Park

2014 Budget - Approved as part of the Plan of Organization of the Great Plains Annual Conference.

Conference Advance Specials - Approved

- Independent Ministries
- Camp Chippewa
- Center of Grace – Olathe
- Common Ground – Elwood
- CONAM – (Committee on Native American Ministries)
- Fellowship and Faith Ministry, Inc. – Topeka
- Five Campus Ministries – ESU, KSU, KU, PSU, Washburn
- Forest Park – Topeka
- La Esperanza – Emporia
- Ogden Friendship House – Ogden
- Tall Grass Retreat Center – Matfield Green
- Wesley House – Pittsburg
- Cooperative Ministries
- Five Rivers District – Bourbon County Parish
- Flint Hills District
 - Friendship Ministries Parish
 - Jerusalem Road Parish
 - Santa Fe Parish
- Haiti Task Force

PROPOSED CONSTITUTIONAL AMENDMENT - I

On April 30, 2012, at a session of the General Conference of The United Methodist Church held in Tampa, Florida, the following Constitutional Amendment was adopted by a recorded vote of 865 Yes, 50 No (Calendar Item 211, DCA p. 2340). It is now presented to the Annual Conferences for vote.

In the 2008 Book of Discipline, Division One, ¶ 6, Article VI, (2012 Book of Discipline, Division One, ¶ 6, Article VI)) amend by addition as follows:

After “it will” add “pray.”

If voted and so declared by the Council of Bishops, ¶ 6 (¶ 6) would read:

Ecumenical Relations—As part of the church universal, The United Methodist Church believes that the Lord of the church is calling Christians everywhere to strive toward unity; and therefore it will pray, seek, and work for unity at all levels of church life: through world relationships with other Methodist churches and united churches related to The Methodist Church or The Evangelical United Brethren Church, through councils of churches, and through plans of union and covenantal relationships with churches of Methodist or other denominational traditions.

10.

Approved by vote of the Annual Conference 5/31/2013

PROPOSED CONSTITUTIONAL AMENDMENT – II

On May 1, 2012, at a session of the General Conference of The United Methodist Church held in Tampa, Florida, the following Constitutional Amendment was adopted by a recorded vote of 731 Yes, 181 No (Calendar Item 205, DCA p. 2430). It is now presented to the Annual Conferences for vote.

In the 2008 Book of Discipline, Division Two, Section II, ¶ 14, Article II, (2012 Book of Discipline, Division Two, Section II, ¶ 14, Article II)) amend by deletion and addition as follows:

After “shall meet” delete “in the month of April or May” and after “duly authorized committees.” add a new sentence, “The change in the preceding sentence shall become effective at the close of General Conference in 2016.”

If voted and so declared by the Council of Bishops, ¶ 14 (¶ 14) would read:

The General Conference shall meet once in four years at such time and in such place as shall be determined by the General Conference or by its duly authorized committees. The change in the preceding sentence shall become effective at the close of General Conference in 2016. A special session of the General Conference, possessing the authority and exercising all the powers of the General Conference, may be called by the Council of Bishops, or in such other manner as the General Conference may from time to time prescribe, to meet at such time and in such place as may be stated in the call. Such special session of the General Conference shall be composed of the delegates to the preceding General Conference or their lawful successors, except that when a particular annual conference or missionary conference shall prefer to have a new election it may do so. The purpose of such special session shall be stated in the call, and only such business shall be transacted as is in harmony with the purpose stated in such call unless the General Conference by a two-thirds vote shall determine that other business may be transacted.

10.

Approved by vote of the Annual Conference 5/31/2013

PROPOSED CONSTITUTIONAL AMENDMENT – III

On May 3, 2012, at a session of the General Conference of The United Methodist Church held in Tampa, Florida, the following Constitutional Amendment was adopted by a recorded vote of 618 Yes, 306 No (Calendar Item 54, DCA pp. 2672-73). It is now presented to the Annual Conferences for vote.

In the 2008 Book of Discipline, Division Two, Section VI, ¶ 32, Article I, (2012 Book of Discipline, Division Two, Section VI, ¶ 32, Article I) amend by deletion and addition as follows:

After “director of Lay” delete “Speaking” and add “Servant”.

If voted and so declared by the Council of Bishops, ¶ 32 (¶ 32) would read:

The annual conference shall be composed of clergy and lay members. The clergy membership shall consist of deacons and elders in full connection, provisional members, associate members, and local pastors under appointment. The lay membership shall consist of professing lay members elected by each charge, the diaconal ministers, the active deaconesses, and home missionaries under episcopal appointment within the bounds of the annual conference, the conference president of United Methodist Women, the conference president of United Methodist Men, the conference lay leader, district lay leaders, the conference director of Lay Servant Ministries, conference secretary of Global Ministries (if lay), the president or equivalent officer of the conference young adult organization, the president of the conference youth organization, the chair of the annual conference college student organization, and one young person between the ages of twelve (12) and seventeen (17) and one young person between the ages of eighteen (18) and thirty (30) from each district to be selected in such a manner as may be determined by the annual conference. In the annual conferences of the central conferences, the four-year participation and the two-year membership requirements may be waived by the annual conference for young persons under thirty (30) years of age. Such persons must be professing members of The United Methodist Church and active participants at the time of election. Each charge served by more than one clergy shall be entitled to as many lay members as there are clergy members. The lay members shall have been for the two years next preceding their election members of The United Methodist Church and shall have been active participants in The United Methodist Church for at least four years next preceding their election. If the lay membership should number less than the clergy members of the annual conference, the annual conference shall, by its own formula, provide for the election of additional lay members to equalize lay and clergy membership of the annual conference.

Approved by vote of the Annual Conference 5/31/2012

PROPOSED CONSTITUTIONAL AMENDMENT – IV

On May 1, 2012, at a session of the General Conference of The United Methodist Church held in Tampa, Florida, the following Constitutional Amendment was adopted by a recorded vote of 848 Yes, 57 No (Calendar Item 207, DCA p. 2431). It is now presented to the Annual Conferences for vote.

In the 2008 Book of Discipline, Division Two, Section VII, ¶ 40, Article I, (2012 Book of Discipline, Division Two, Section VII, ¶ 40, Article I) amend by deletion and addition, as follows:

Delete the first two words, “Changes in” and following “episcopal areas” delete “may be effected” and add “shall be determined” and after “and the central conferences” add “The authority of jurisdictional and central conferences provided herein is not circumscribed or limited by the authority provided to the College of Bishops to arrange a plan of episcopal supervision.”

If voted and so declared by the Council of Bishops, ¶ 40 (¶ 40) would read:

The number, names, and boundaries of the annual conferences and episcopal areas shall be determined by the jurisdictional conferences in the United States of America and by the central conferences outside the United States of America according to the provisions under the respective powers and pursuant to the respective structures of the jurisdictional and the central conferences. The authority of jurisdictional and central conferences provided herein is not circumscribed or limited by the authority provided to the College of Bishops to arrange a plan of episcopal supervision

10.

Approved by vote of the Annual Conference 5/31/2013

**PETITION REGARDING UNITED METHODIST
GLOBAL AIDS FUND CAMPAIGN**

“20/20: Visioning an AIDS-Free World” – Revisited

Financial Implications: Yes, but with no direct impact to the Kansas East or Great Plains Annual Conference budget.

RATIONALE: The purpose of this petition is to intentionally revisit the commitments made by the 2011 Kansas East Annual Conference session to increase the involvement of the Kansas East Annual Conference, its local churches and members in the United Methodist Global AIDS Fund campaign “20/20: Visioning an AIDS-Free World”.

WHEREAS, the Kansas East Annual Conference was one of four annual conferences which petitioned the 2004 General Conference of the United Methodist Church to establish the United Methodist Global AIDS Fund; and **WHEREAS,** the global HIV/AIDS pandemic has been impacting the world, particularly among the poor and marginalized for more than 30 years and the United Methodist Global AIDS Fund has supported more than 175 HIV/AIDS church-orientated and Christ-centered ministries in 37 countries; and **WHEREAS,** the Kansas East Annual Conference resolved to participate in the United Methodist Global AIDS Fund campaign “20/20: Visioning an AIDS-Free World” in 2011 by:

10.

1. Endorsing the “20/20: Visioning an AIDS-Free World” campaign.
2. Calling upon its churches in 2012 to devote at least 30 minutes discussing the AIDS pandemic and practical ways each congregation can respond.
3. Committing that 30 minutes of the 2012 Kansas East Annual Conference plenary time be devoted to “20/20: Visioning an AIDS-Free World.”
4. Inviting every church member to contribute yearly \$20.00 or more to the United Methodist Global AIDS Fund (Advance #982345).
5. Challenging individuals and/or congregations to join the 2020 Club comprised of those who have committed \$2020.00 by 2020 to the United Methodist Global AIDS Fund. and

WHEREAS, the 2012 Kansas East Conference did not devote 30 minutes of plenary time to “20/20: Visioning an AIDS-Free World”; and **WHEREAS,** a survey conducted via the Kansas East Conference Communique in January 2013 asking local churches to report what their congregations had done in 2012 to support the 2011 petition “20/20: Visioning an AIDS-Free World” campaign received no responses.

THEREFORE BE IT RESOLVED, that the Kansas East Conference re-commit itself to its endorsement of the “20/20: Visioning an AIDS-Free World” campaign by:

- Calling upon its churches in 2013 to devote at least 30 minutes of discussing the HIV/AIDS pandemic and practical ways each congregation can respond.
- Calling upon the Kansas East Conference Board of Church and Society to resource local churches in observing and promoting World AIDS Day, December 1, 2013.
 - Inviting every church member to contribute yearly \$20.00 or more to the United Methodist Global AIDS Fund (Advance #982345).
 - Challenging individuals and/or congregations to join the 2020 Club comprised of those who have committed \$2020.00 by 2020 to the United Methodist Global AIDS Fund.
 - Challenging Kansas United Methodists to pray for an AIDS-free world, remembering the words of Galatians 6:9: “and let us not grow weary in well doing, for in due season we shall reap, if we do not lose heart”.

IMPLEMENTED BY the Area Director of Clergy and Congregational Excellence and the Conference Board of Church and Society.

Date: February 26, 2013

Signature of the Petitioner: Kurt Cooper

Submitted by: Kurt Cooper, Conference Chair of the Kansas East Board of Church and Society

Phone: 620-342-5854 (United Methodist Campus Ministry at Emporia State University)

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E-mail Address: umcmesu@gmail.com

Approved by vote of the Annual Conference on 5/30/2013

**RESOLUTION FOR THE DISCONTUANCE OF
CENTRALIA UNITED METHODIST CHURCH**

WHEREAS the Centralia United Methodist Church, located in Nemaha County, has had a long and faithful history of ministry in their community, beginning more than 150 years ago when a circuit rider was put in charge of the area, and

WHEREAS the Church Conference of the Centralia United Methodist Church voted on Sunday, May 5, 2013, to discontinue the church effective June 30, 2013, and

WHEREAS the last worship service will be held on Sunday, June 9 at 10:30 AM, and

WHEREAS all disciplinary requirements, including an assessment of potential, have been followed, and

WHEREAS the consent to discontinue has been granted by Bishop Scott Jones, the Cabinet of the Kansas East Conference, and the District Board of Church Location and Building;

10. THEREFORE, BE IT RESOLVED that the Kansas East Annual Conference concur with the decision of the Centralia United Methodist Church to discontinue, and

BE IT FURTHER RESOLVED that all membership remaining upon closing be transferred to the Seneca United Methodist Church and that all property be handled in accordance with the Book of Discipline, upon recommendation from the congregation, with approval of the Topeka District Superintendent and Topeka District Board of Church Location and Building, and in consultation with the Board of Trustees of the Kansas East Conference.

Approved by vote of the Annual Conference on 5/31/2013

**RESOLUTION FOR THE DISCONTINUANCE OF
DEVON UNITED METHODIST CHURCH**

WHEREAS, the Devon United Methodist Church, located in Bourbon County Kansas in the Five Rivers District of the Kansas East Conference, has a long and faithful history of service to Jesus Christ ; and

WHEREAS, the Church Conference of the Devon United Methodist Church voted on May 19, 2013, with a unanimous vote by all members present to discontinue the church, effective June 30, 2013; and

WHEREAS, the District Superintendent has recommended discontinuance of Devon United Methodist Church and transfer of its membership to other United Methodist Churches as requested; and

WHEREAS, the consent to discontinue has been granted by Bishop Scott Jones, the Kansas East Conference District Superintendents, and the Five Rivers District Board of Church Location and Building, and all proper Disciplinary requirements have been followed; and

THEREFORE BE IT RESOLVED that the Kansas East Annual Conference concur with the decision of the Devon United Methodist Church Conference to discontinue, and

BE IT FURTHER RESOLVED that the Five Rivers District Superintendent, in consultation, with the congregation, make recommendations to the Kansas East Conference Board of Trustees regarding the disposition of the church property, in accordance with the Book of Discipline.

10.

Approved by vote of the Annual Conference on 5/31/2013

**RESOLUTION FOR DISCONTINUANCE OF
BAZAAR UNITED METHODIST CHURCH**

WHEREAS, the Bazaar United Methodist Church, which began as the Bazaar Methodist Episcopal Church in 1874 located in Chase County, and whose current stone building was dedicated on March 11, 1909, has a long and faithful history of ministry in the Bazaar community and in the Flint Hills District; and

WHEREAS, the Church Conference of the Bazaar United Methodist Church voted on April 21, 2013, to discontinue the church effective July 1, 2013; and

WHEREAS, the last worship service was held at 2:00 p.m. on May 12, 2013; and

WHEREAS, the District Superintendent has recommended discontinuance of the Bazaar United Methodist Church; and

WHEREAS, the consent of Bishop Scott Jones, the cabinet of Kansas East Annual Conference, and the District Board of Church Location and Building has been granted, and all proper requirements of the Book of Discipline have been complied with;

THEREFORE, BE IT RESOLVED that the Kansas East Annual Conference concur with the decision of the Bazaar United Methodist Church Conference to discontinue; and

10.

BE IT FURTHER RESOLVED that the property of the Bazaar United Methodist Church be transferred to the Chase County Historical Society, Inc.

Approved by vote of the Annual Conference on 5/31/2013

**PROPOSED CHANGE TO THE BYLAWS OF
UNITED METHODIST HOMES, INC.** (Aldersgate Village)

Approved by the Board of Trustees on March 25, 2013 and
recommended to the Kansas East Conference.

Note: Remove phrase indicated by “~~strikethrough~~”.
Add sentence indicated in “**bold/italics**”.

The Board of Trustees has determined that Article I, Section 2, of the Bylaws of this Corporation shall be amended as follows:

SECTION 2. Number, Tenure and Qualifications. The number of elected Trustees of this Corporation shall be not less than nine (9) nor more than twelve (12) not more than one of whom shall be a resident of the facilities operated by this Corporation. A resident of the facilities operated by this Corporation shall not be eligible to serve as a Trustee. Each Trustee shall be elected by the Kansas East Conference of the United Methodist Church or any successor thereto (Kansas East Conference) at its annual meeting, or any special session of the Kansas East Conference. Each Trustee shall serve a term of three (3) years or until their successors have been duly elected and shall have qualified. The Trustees are assigned to three classes and shall serve terms of three years with the class with which they are elected or otherwise assigned. No Trustee shall serve more than two full three-year terms. No person who is employed by this Corporation shall be eligible to serve as a Trustee of this Corporation.

10.

Approved by vote of the Annual Conference on 5/30/2013

PROPOSED CHANGES TO THE FOREST PARK BYLAWS

Recap of Bylaws changes and reasoning

1. ***Changes have been bolded and italicized.*** ~~Deletions are struck through as well.~~
2. Added Name, Authorization and Purpose to clarify Bylaws
3. Formatted differently to make bylaws easier to read and follow. Sections are indented. Added numbers under sections in order to be able to identify where, within the Bylaws, someone may be referencing, without having to go through a whole paragraph.
4. Added a Table of contents with page numbers to we can find things more easily.
5. Article V, Section 2,B – took out “and shall have qualified” for elected Trustees.
6. Article V, Section 2,D - Added “consecutively” in the Terms section so a Board member can go off the Board after eight years and come back on the Board later if there is still an interest.
7. After Kansas East Conference is mentioned in Bylaws, added “or any successor thereto” wherever it was found to clarify roles going forward.
8. In Article VI, Officers, Section 1, changed title from Number to Composition for clarification.
9. Changed the committee structure so we actually name our standing committees; Governance, Nominating and Marketing and allow for Ad Hoc committees. It also defines what these committees do.
10. Separated out “Meetings” section as an Article to make it easier to find information needed for it.
11. Changed the “Regular meetings” to reflect something similar to what we are already doing. (page 9-10)
12. Added new information about regular meetings that are more in line with what other Boards do with preparation for Board members for Board meetings.
13. Included footnotes for a few words that seemed to possibly need clarification. They are included under definitions. It also included the Kansas Law about indemnification.

Article I: Name

The name of the Corporation shall be Forest Park Conference and Retreat Center, Inc., herein after referred to as “the Corporation” or “Forest Park” (referenced Amended and Restated Articles of Incorporation 2007 – First)

Article II: Offices

The principal office of the Corporation in the State of Kansas shall be located at 3158 S.E. 10th Street in the City of Topeka, County of Shawnee, 66607.

Article III: Authorization

The Corporation is established in accordance with the Amended and Restated Articles of Incorporation (2007).

Article IV: Purpose

Provide a location for religious, charitable, educational, family, and cultural gatherings in an environment of Christian hospitality. (referenced from Amended and Restated Articles of Incorporation 2007 – Third)

Article V: Board of Trustees; Membership**Section 1: General**

A. The property and affairs of this Corporation shall be managed by its governing body which shall be known as the Board of Trustees.

B. The Board of Trustees shall have and is invested with all and unlimited powers and authorities, except as may be expressly limited by law, the Articles of Incorporation, the Book of Discipline of the United Methodist Church or by these Bylaws, to supervise, control, direct and manage the property, affairs and activities of the Corporation, determine the policies of the Corporation, to do or cause to be done any and all lawful things for and on behalf of the Corporation, to exercise or cause to be exercised any or all of its powers, privileges or franchises, and to seek the effectuation of its objects and purposes; provided, however, that (1) the Board of Trustees shall not authorize or commit the Corporation to engage in any activity not permitted to be transacted by the Articles of Incorporation or by a not-for-profit corporation organized under the laws of the State of Kansas; (2) none of the powers of the Corporation shall be exercised to carry on activities, otherwise than as an insubstantial part of its activities, which are not in themselves in furtherance of the purposes of the Corporation; (3) all income and property of the Corporation shall be applied exclusively for such charitable, educational, and scientific purposes as the Board of Trustees may deem to be in the public interest in any manner or by any method which the Board of Trustees may from time to time deem advisable. No substantial part of the activities of the Corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation. The Corporation shall not participate in or intervene (including the publication or distribution of statements) in any political campaign on behalf of any candidate for public office. No part of the net earnings or other assets of the Corporation shall inure to the benefit of any Trustee, Officer, or other private person having, directly or indirectly, a personal or private interest in the activities of the Corporation.

Section 2: Number, Tenure and Attendance.

A. The number of Trustees of this Corporation shall be not less than eight (8) nor more than sixteen (16).

B. Trustees shall serve a term of four (4) years. or until their successors have been duly elected and shall have qualified.

C. No Trustee shall serve more than two full four-year terms consecutively.

D. The Trustees serving at the date of the adoption of the 2007 bylaws shall

be assigned to four (4) classes and shall serve terms of one, two, three and four years according to the class to which they are assigned. On the expiration of such term, new Trustees shall be elected to serve the full four-year term.

E. The persons serving on the Board of Trustees of the Corporation, or a Committee appointed in accordance with Article VI, below, shall prepare a list of persons to be nominated to serve on the Board of Trustees and shall submit that list to the Kansas East Conference or any successor thereto (hereafter referred to as "Kansas East Conference").

1. If nominations are for annual conference, it should be submitted at least sixty (60) days before the annual meeting of the conference.

2. If the nominations are at other times of the year, it should be submitted to the Leadership Team of the Kansas East Conference at least three (3) weeks prior to the scheduled meeting.

F. The Kansas East Conference may consider those persons nominated by the Board of Trustees or a Committee appointed by the Board of Trustees, together with other persons which may be nominated by members of the Kansas East Conference or any successor thereto and shall elect or otherwise designate one person to fill each vacant position on the Board of Trustees of this Corporation.

G. Each Trustee shall be elected by the Kansas East Conference or any successor thereto of the United Methodist Church or any successor thereto at its annual meeting or , any special session of the Kansas East Conference or any successor thereto, or a meeting of the Leadership Team of the Kansas East Conference.

10. H. A Trustee of the Board shall be at least 18 years of age in order to serve on the Board or be an Officer of the Board.

Section 3: Removal

Any Trustee may be removed by the affirmative vote of two-thirds of the remaining Trustees of this Corporation when the Board of Trustees determines the best interests of the Corporation will be served.

Section 4: Vacancies

Any vacancy occurring on the Board of Trustees may be filled for the unexpired portion of the term by the affirmative vote of a majority of all the remaining Trustees. The Trustee so elected shall serve until the next annual meeting of the Kansas East Conference or any successor thereto.

Section 4: Compensation/Travel Reimbursement

By resolution of the Board of Trustees, each Trustee may be paid the expenses, if any, of attendance at each meeting of the Board of Trustees. No other compensation shall be paid to the Trustees of this Corporation; however, nothing herein shall preclude any Trustee from serving the Corporation in any other capacity and receiving compensation therefore.

Article VI: Officers

Section 1: Composition Number

A. The Officers of this Corporation shall be the Chair of the Board of Trustees, Vice Chair of the Board of Trustees, the Secretary, the Treasurer, and Past Chair.

There will be office of Past Chair for one year when a new chair is voted into office. The offices of Secretary and Treasurer may be combined and held by the same person. Other Officers and Assistant Officers, if necessary may be elected or appointed by the Board of Trustees. No officer shall serve the Board in one particular office more than eight years consecutively.

B. The Officers of this Corporation may, but are not required, to be members of the Board of Trustees.

Section 2: Election and Term of Office

The Officers of this Corporation shall be elected annually by the Board of Trustees at the annual meeting of the Board of Trustees. If the election of the Officers shall not be held at that meeting, an election shall be held as soon thereafter as conveniently may be. Each Officer shall hold office until a successor shall have been duly elected, until the death, resignation or removal of the Officer.

Section 3: Removal

Any Officer may be removed by the affirmative vote of two-thirds of the Trustees when the Board of Trustees determines the best interests of the Corporation will be served. Any Officer may be removed by the Board of Trustees whenever in its judgment the best interests of the Corporation will be served thereby, but Removal shall be without prejudice to the contract rights, if any, of the person so removed. Election or appointment of an Officer shall not of itself create contract rights.

Section 4: Vacancies

Any vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Board of Trustees for the unexpired portion of the term.

Section 5: Chair

The Chair shall preside at all meetings of the Board of Trustees; sign any deeds, mortgages, bonds, contracts or other instruments which the Board of Trustees has authorized to be executed, except where execution thereof shall be expressly delegated by the Board of Trustees or by these Bylaws to another officer or agent of the Corporation, or shall be required by law to be otherwise signed or executed; and in general shall perform all duties incident to the office of Chair and other duties as may be prescribed by the Board of Trustees from time to time.

Section 6: Vice Chair

In the absence of the Chair, or in the event of the Chair's inability or refusal to act, the Vice Chair shall perform the duties of the Chair, and when so acting, shall have all the powers of and be subject to all the restrictions upon the Chair. The Vice Chair shall perform such other duties as from time to time may be assigned by the Board Chair.

Section 7: Secretary

The Secretary shall: (a) keep the minutes of the proceedings of the Board of Trustees in one or more books provided for that purpose; (b) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; (c) be custodian of the corporate records of the Corporation; (d) have

general charge of the books and records of the Corporation; and (e) in general perform all duties incident to the office of Secretary and other duties from time to time assigned by the Board Chair or by the Board of Trustees.

Section 8: Treasurer

The Treasurer shall: (a) have charge and custody of and be responsible for all funds of the Corporation; (b) receive and give or cause to be given receipts of monies due and payable to the Corporation from any source whatsoever, and deposit or cause to be deposited all monies in the name of the Corporation in banks, trust companies or other depositories selected in accordance with the provisions of Article IX of these Bylaws; and (c) in general perform or cause to be performed all of the duties incident to the office of the Treasurer and other duties assigned by the Board Chair or by the Board of Trustees. If required by the Board of Trustees, the Treasurer shall give a bond for the faithful discharge of these duties in a sum and with a surety or sureties determined by as the Board of Trustees.

Section 9: Past Chair

The Past Chair shall: a) serve as Past Chair Officer for one year after completing service as Chair b) provide orientation to the new Chair on duties and responsibilities of the position, c) serve on the Governance Committee for one year after completing service as Chair.

Section 9: Salaries

The salaries of the Officers shall be fixed from time to time by the Board of Trustees and no Officer shall be prevented from receiving such salary by reason of the fact that the Officer is also a Trustee of the Corporation.

10.

Article VII: Committees

Section 1: Standing Committees

The standing committees of the Board of Trustees shall be the committees as established by these Bylaws. There shall be three standing committees: a Governance Committee, Nominating Committee and a Marketing Committee. The chair and members of each standing committee shall be appointed by the Chair of the Board of Trustees subject to Board action, with the exception of the Nominating Committee.

A. Governance Committee

1. The Governance committee chair is the Board chair.
2. The committee will be comprised of the Board Officers and two Trustees at large.
3. The at large Trustees shall be appointed by the Board chair subject to Board action.
4. The duties of the committee shall be as follows:
 - a. Provide human resource management for staff and Board policies in regard to staffing.
 - b. Review Board policies and bylaws annually and report any recommendations to the Board on or before the annual meeting and/or throughout the **year**.
 - c. Provide oversight to Forest Park when Board of Trustees is not meeting.

Provide update and approval of actions taken at next regular meeting.

B. Marketing Committee

The responsibility of the Marketing Committee will be to:

1. Outline marketing goals and objectives the committee plans to accomplish for the year to present at the annual meeting for approval by the Board

2. Administer the above plan

C. Nominating Committee

1. This committee consists of three Trustees.

2. The members are nominated by the Board of Trustees for a three year term and one rotates off each year.

3. The chair is voted on by the committee after the committee is formed each year.

4. Duties of the Committee are:

i. Bring a slate of qualified officers to the Annual meeting each year.

ii. Search for Trustees when openings for a Trustee become available on the Board. Consider areas of expertise, connections to faith-based retreat/camping experience, when conducting the search.

Section 2: Ad Hoc Committees

A. As issues arise, the Board of Trustees may establish ad hoc committees to study and make pertinent recommendations to the full Board. Each ad hoc committee will be established by a majority vote of all Board of Trustees present.

B. The status of all ad hoc committees shall be reviewed at the annual meeting by the full Board of Trustees to determine whether the mission of the ad hoc committee has been accomplished or requires more time.

C. Each ad hoc committee shall consist of no fewer than three members, and at least one shall be a Board of Trustee. Each shall be governed by a committee chair that shall be appointed by the Board chair and shall preside at all meetings of the committee.

Section 3: Maintenance of Records

Each Committee shall keep regular minutes of its proceedings and report the same to the Board when required for approval.

Article VIII: Meetings

Section 1: Regular Meetings

A. Annual meeting – A regular annual meeting of the Board of Trustees shall be held during the month of January of each year upon notice as provided in Section 3 below.

B. Regular meetings – Meetings of the Board shall be convened by the Board chair at least quarterly. The dates and times of the regular meetings shall be determined at the annual meeting each year. The Board of Trustees may provide, by resolution, the time and place for the holding of additional regular meetings without other notice than such resolution.

1. Notice of the Regular meetings will be sent out one full week in advance (7

days) to include minutes and financials, electronically or U.S. postal mail.

Section 2: Special Meetings

Special meetings of the Board of Trustees may be called by or at the request of the Board Chair or at least three (3) of the Trustees. The persons authorized to call a special meeting of the Board of Trustees may fix the time and place for holding the special meeting.

A. Notice of Special Meetings

Notice of any special meeting shall be given at least three (3) days before the meeting by written notice delivered personally, by mail or by phone or other substantially equivalent commercial delivery system, to each of the Trustees at their address of record, at their business address, or by telegram. Such notice shall be deemed to be delivered when deposited in the United States mail, postage or charges thereon prepaid. If notice is given by telegram, notice shall be deemed to be delivered when the telegram is delivered to the telegraph company. Any Trustee may waive notice of any meeting. The attendance of a Trustee at a meeting shall constitute a waiver of notice of that meeting, except where a Trustee attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

Section 3: Quorum

A. A majority of the number of Trustees fixed by Section 2,A of this Article V shall constitute a quorum for the transaction of business at any meeting of the Board of Trustees, but if less than a majority is present at a meeting, the Trustees present shall adjourn the meeting until such time as a quorum is present.

10. **A. Definition**

A quorum is the members Trustees present and voting at any duly announced meeting shall constitute a quorum. (United Methodist Discipline 2004)

B. Special Meetings

Special meetings require a majority presence of Trustees in order to call the meeting to order and conduct business of the meeting.

C. Attendance

Trustees will be considered in attendance at meetings if present in person, by phone, teleconference, or other electronic media that allows two-way, interactive communication.

Section 4: Manner of Acting

The act of the majority of the Trustees present at a meeting at which a quorum is present shall be the act of the Board of Trustees.

Section 6: Actions Without a Meeting

Any action that may be taken by the Board of Trustees at a meeting may be taken without a meeting if a consent in writing, setting forth the action to be taken, shall be signed by all of the Trustees. Meetings of the Board of Trustees may be held by telephone conference call.

Section 5: Presumption of Assent

A Trustee who is present at a meeting of the Board of Trustees at which action on any corporate matter is taken shall be presumed to have assented to the action taken unless the Trustee shall cause a dissent to be entered in the minutes of the

meeting or unless the Trustee shall file a written dissent to such action with the person acting as the Secretary of the meeting before the adjournment thereof or shall forward the dissent by registered mail to the Secretary immediately after the adjournment of the meeting. The right to dissent shall not apply to a Trustee who voted in favor of the action.

Section 6: Conflict of Interest

The Board of Trustees shall adopt a policy with respect to conflicts of interest involving persons who are nominated to or have been elected to serve on the Board of Trustees. The policy shall be reviewed periodically by the Board of Trustees and may be modified from time to time. The policy may also include requirements with respect to managerial employees of this Corporation to the extent deemed appropriate by the Board of Trustees.

Section 7: Rules of Order

All meetings will be conducted in accordance with the current edition of Robert's Rules of Order Newly Revised.

Article IX: Contracts, Loans, Checks, and Deposits

Section 1: Contracts

The Board of Trustees may authorize any Officer or Officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and the authority may be general or confined to specific instances.

Section 2: Loans

No loans shall be contracted on behalf of the Corporation and no evidences of indebtedness shall be issued in its name unless authorized by a resolution¹ of the Board of Trustees. The authority may be general or confined to specific instances.

Section 3: Checks, Drafts, Etc.

All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by such Officer or Officers, agent or agents of the Corporation and in a manner from time to time be determined by resolution of the Board of Trustees. Such authority may be general or confined to specific instances.

Section 4: Deposits

All funds of the Corporation not otherwise employed shall be deposited from time to time to the credit of the Corporation in banks, trust companies or other depositories as the Board of Trustees may designate.

ARTICLE X: Fiscal Year

The fiscal year of the Corporation shall begin on the 1st day of January and end on the 31st day of December in each year.

ARTICLE XI: Corporate Seal

This Corporation shall have no seal.

ARTICLE XII: Indemnification of Board Members and Officers

The Officers and Trustees as well as its employees and agents shall be subject to indemnification² for their acts as and to the extent provided in K.S.A. 17-63053, as amended.

ARTICLE XIII: Waiver of Notice

Unless otherwise provided by law, whenever any notice is required to be given to any Trustee under the provisions of these Bylaws or under the provisions of the Articles of Incorporation or under the provisions of the Kansas General Corporation Act, a waiver thereof in writing, signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

Article XIV: Amendments

Section 1: Procedure

- A. These Bylaws may be altered, amended or repealed and new Bylaws may be adopted by the Board of Trustees and shall become effective upon approval by the Kansas East Conference or any successor thereto.
- B. Ten (10) days written notice of the proposed amendment shall be given to each of the Trustees prior to any special or regular meeting of the Board of Trustees. Each of the Trustees of this Corporation may waive any and all notices with respect to any proposed amendment by a waiver of notice, in writing, complying with the laws of the State of Kansas..
10. C. A two-thirds affirmative majority vote of Trustees present shall be required for the approval of amendments by the Board, to then be forwarded to the Kansas East Conference or any successor thereto for final approval.

Article XV: Effective Date

These bylaws shall be in force on and after adoption by the Board of Trustees.

Amended: March 10, 2007

Amended: Spring 2013 Draft

Certificate of the Secretary

I, the undersigned, duly elected and acting Secretary of Forest Park Conference and Retreat Center, Inc., a Kansas non profit corporation, hereby certify that the above and foregoing Bylaws were duly adopted as and for the Bylaws of said Corporation, and I further certify that the foregoing constitutes the Bylaws of the Corporation, such adoption and approval having been made by the unanimous consent of the Trustees of the Corporation, executed pursuant to the statutes of the State of Kansas, as evidenced by the Consent to and Record of Corporate Action of the Corporation dated the ___ day of _____, 20__.

Marvene DeVader, Secretary

Appendix A - Conflict of Interest Policy for Forest Park Conference and Retreat Center

The purpose of the following policy and procedures is to complement Forest Park Conference and Retreat Center (also referred to at Forest Park) bylaws to prevent the personal interest of staff members, board members, and volunteers from interfering with the performance of their duties to Forest Park, or result in personal financial, professional, or political gain on the part of such persons at the expense of Forest Park or its Members, supporters, and other stakeholders.

Definitions: Conflict of Interest (also Conflict) means a conflict, or the appearance of a conflict, between the private interests and official responsibilities of a person in a position of trust. Persons in a position of trust include staff members, officers, and board members of Forest Park Conference and Retreat Center. Board means the Board of Trustees. Officer means an officer of the Board of Trustees. Volunteer means a person -- other than a board member -- who does not receive compensation for services and expertise provided to Forest Park and retains a significant independent decision-making authority to commit resources of the organization. Staff Member means a person who receives all or part of her/his income from the payroll of Forest Park. Supporter means corporations, foundations, individuals, 501 (c) (3) nonprofits, and other nonprofit organizations who contribute to Forest Park.

POLICY AND PRACTICES

1. Full disclosure, by notice in writing or verbally at board meeting and recorded in the minutes, shall be made by the interested parties to the full Board of Trustees in all conflicts of interest, including but not limited to the following:
 - a. A board member is related to another board member or staff member by blood, marriage or domestic partnership.
 - b. A staff member in a supervisory capacity is related to another staff member whom she/he supervises.
 - c. A board member or their organization stands to benefit from a transaction or staff member of such organization receives payment from Forest Park for any subcontract, goods, or services other than as part of her/his regular job responsibilities or as reimbursement for reasonable expenses incurred as provided in the bylaws and board policy.
 - d. A board member's organization receives grant funding from Forest Park.
 - e. A board member or staff member is a member of the governing body of a contributor to Forest Park.
 - f. A volunteer working on behalf of Forest Park who meets any of the situations or criteria listed above.

2. Following full disclosure of a possible conflict of interest or any condition listed above, the Board of Trustees shall determine whether a conflict of interest exists and, if so, the Board shall vote to authorize or reject the transaction or take

any other action deemed necessary to address the conflict and protect Forest Park's best interests. Both votes shall be by a majority vote without counting the vote of any interested director, even if the disinterested directors are less than a quorum; provided that at least one consenting director is disinterested.

3. A Board member or Committee member who is formally considering employment with Forest Park must take a temporary leave of absence until the position is filled. Such a leave will be taken within the Board member's elected term which will not be extended because of the leave. A Board member or Committee member who is formally considering employment with Forest Park must submit a written request for a temporary leave of absence to the Secretary of the Forest Park Board, c/o the Forest Park office, indicating the time period of the leave. The Secretary of Forest Park will inform the Chair of the Board of such a request. The Chair will bring the request to the Board for action. The request and any action taken shall be reflected in the official minutes of the Forest Park Board meeting.

4. An interested Board member, officer, or staff member shall not participate in any discussion or debate of the Board of Trustees, or of any committee or subcommittee thereof in which the subject of discussion is a contract, transaction, or situation in which there may be a perceived or actual conflict of interest. However, they may be present to provide clarifying information in such a discussion or debate unless objected to by any present board or committee member.

10.

5. Anyone in a position to make decisions about spending Forest Park's resources (i.e., transactions such as purchase contracts) – who also stands to benefit from that decision – has a duty to disclose that conflict as soon as it arises (or becomes apparent); s/he should not participate in any final decisions regarding that transaction.

5. A copy of this policy shall be given to all Board members, staff members, volunteers or other key stakeholders upon commencement of such person's relationship with Forest Park or at the official adoption of stated policy. Each board member, officer, staff member, and volunteer shall sign and date the policy at the beginning of her/his term of service or employment. Failure to sign does not nullify the policy.

7. This policy and disclosure form will be kept with other formal paperwork in the Forest Park safety deposit box.

Appendix B - Definitions

1 Resolution - a formal expression of opinion or intention made, usually after voting, by a formal organization. (Ask.com)

2 indemnify - To protect against damage, loss, or injury; insure. To make compensation to for damage, loss, or injury suffered.

3 K.S.A. 17-6305 Statute found on line

Indemnification of officers, directors, employees and agents; advancement of expenses; insurance; definitions. (a) A corporation shall have power to indemnify any person who was or is a party, or is threatened to be made a party, to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative, other than an action by or in the right of the corporation, by reason of the fact that such person is or was a director, officer, employee or agent of the corporation, or is or was serving at the request of the corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, against expenses, judgments, fines and amounts paid in settlement actually and reasonably incurred by such person in connection with such action, suit or proceeding, including attorney fees, if such person acted in good faith and in a manner such person reasonably believed to be in or not opposed to the best interests of the corporation; and, with respect to any criminal action or proceeding, had no reasonable cause to believe such person's conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner which such person reasonably believed to be in or not opposed to the best interests of the corporation, and, with respect to any criminal action or proceeding, had reasonable cause to believe that such person's conduct was unlawful.

10.

A corporation shall have power to indemnify any person who was (b) or is a party, or is threatened to be made a party, to any threatened, pending or completed action or suit by or in the right of the corporation to procure a judgment in its favor by reason of the fact that such person is or was a director, officer, employee or agent of the corporation, or is or was serving at the request of the corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise against expenses actually and reasonably incurred by such person in connection with the defense or settlement of such action or suit, including attorney fees, if such person acted in good faith and in a manner such person reasonably believed to be in or not opposed to the best interests of the corporation and except that no indemnification shall be made in respect of any claim, issue or matter as to which such person shall have been adjudged to be liable to the corporation unless and only to the extent that the court in which such action or suit was brought shall determine upon application

that, despite the adjudication of liability but in view of all the circumstances of the case, such person is fairly and reasonably entitled to indemnity for such expenses which the court shall deem proper.

To the extent that a present or former director, officer, (c) employee or agent of a corporation has been successful on the merits or otherwise in defense of any action, suit or proceeding referred to in subsections (a) and (b), or in defense of any claim, issue or matter therein, such director, officer, employee or agent shall be indemnified against expenses actually and reasonably incurred by such person in connection therewith, including attorney fees.

Any indemnification under subsections (a) and (b), unless (d) ordered by a court, shall be made by the corporation only as authorized in the specific case upon a determination that indemnification of the present or former director, officer, employee or agent is proper in the circumstances because such director, officer, employee or agent has met the applicable standard of conduct set forth in subsections (a) and (b). Such determination shall be made, with respect to a person who is a director or officer at the time of such determination: (1) By a majority vote of the directors who were not parties to such action, suit or proceeding, even though less than a quorum; (2) by a committee of such directors designated by majority vote of such directors, even though less than a quorum; (3) if there are no such directors, or if such directors so direct, by independent legal counsel in a written opinion; or (4) by the stockholders.

10. Expenses, including attorney fees, incurred by a director or (e) officer in defending a civil, criminal, administrative or investigative action, suit or proceeding may be paid by the corporation in advance of the final disposition of such action, suit or proceeding upon receipt of an undertaking by or on behalf of the director or officer to repay such amount if it is ultimately determined that the director or officer is not entitled to be indemnified by the corporation as authorized in this section. Such expenses, including attorney fees, incurred by former directors and officers or incurred by other employees and agents may be so paid upon such terms and conditions, if any, as the Board of Trustees deems appropriate.

The indemnification and advancement of expenses provided by, (f) or granted pursuant to, the other subsections of this section shall not be deemed exclusive of any other rights to which those seeking indemnification or advancement of expenses may be entitled under any bylaw, agreement, vote of stockholders or disinterested directors or otherwise, both as to action in a person's official capacity and as to action in another capacity while holding such office. A right to indemnification or to advancement of expenses arising under a provision of the articles of incorporation or a bylaw shall not be eliminated or impaired by an amendment to such provision after the occurrence of the act or omission that is the subject of the civil, criminal, administrative or investigative action, suit or proceeding for which indemnification or advancement of expenses is sought, unless the provi-

sion in effect at the time of such act or omission explicitly authorizes such elimination or impairment after such action or omission has occurred.

A corporation shall have power to purchase and maintain (g) insurance on behalf of any person who is or was a director, officer, employee or agent of the corporation, or is or was serving at the request of the corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise against any liability asserted against such person and incurred by such person in any such capacity, or arising out of such person's status as such, whether or not the corporation would have the power to indemnify such person against such liability under the provisions of this section.

For purposes of this section, references to "the corporation" (h) shall include, in addition to the resulting corporation, any constituent corporation (including any constituent of a constituent) absorbed in a consolidation or merger which, if its separate existence had continued, would have had power and authority to indemnify its directors, officers and employees or agents, so that any person who is or was a director, officer, employee or agent of such constituent corporation, or is or was serving at the request of such constituent corporation as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, shall stand in the same position under this section with respect to the resulting or surviving corporation as such person would have with respect to such constituent corporation if its separate existence had continued.

For purposes of this section, references to "other (i) enterprises" shall include employee benefit plans; references to "fines" shall include any excise taxes assessed on a person with respect to any employee benefit plan; and references to "serving at the request of the corporation" shall include any service as a director, officer, employee or agent of the corporation which imposes duties on, or involves services by, such director, officer, employee or agent with respect to an employee benefit plan, its participants or beneficiaries; and a person who acted in good faith and in a manner such person reasonably believed to be in the interest of the participants and beneficiaries of an employee benefit plan shall be deemed to have acted in a manner "not opposed to the best interests of the corporation" as referred to in this section.

The indemnification and advancement of expenses provided by, (j) or granted pursuant to, this section shall, unless otherwise provided when authorized or ratified, continue as to a person who has ceased to be a director, officer, employee or agent and shall inure to the benefit of the heirs, executors and administrators of such a person.

10.

Conference Advance Specials

Independent Ministries

Camp Chippewa

Center of Grace – Olathe

Common Ground – Elwood

CONAM – (Committee on Native American Ministries)

Fellowship and Faith Ministry, Inc. – Topeka

Five Campus Ministries – ESU, KSU, KU, PSU, Washburn

Forest Park – Topeka

La Esperanza – Emporia

Ogden Friendship House – Ogden

Tall Grass Retreat Center – Matfield Green

Wesley House – Pittsburg

Cooperative Ministries

Five Rivers District – Bourbon County Parish

Flint Hills District

Friendship Ministries Parish

Jerusalem Road Parish

Santa Fe Parish

Haiti Task Force

10.

Approved by vote of the Annual Conference 5/30/2013